



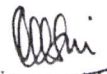
No.

Dated: 15 March, 2012

**Subject: - Procedure to elect office bearers under Rule 41 of the bye-laws of KV II
AOA- regarding**

In deference to deliberations and resolution in the General Body Meeting of Apartment Owners' Association of Kendriya Vihar – II, Sector – 82, NOIDA held on 4/12/2011, procedure to elect office bearers under Rule 41 of the bye-laws is notified as under:-

- i) The Returning/Election officer appointed to hold election of EC Members shall also be responsible to organize meeting of newly elected EC Members to elect the office bearers through secret ballot within 24 hours of election of EC Members i.e., by the next day of EC election.
- ii) EC Members will not be allowed to propose name(s) of any other Members openly for any post of office bearers in such meeting.
- iii) The Returning/Election officer will provide a typed list of elected EC Members to all the Members and will ask them to indicate their respective choice of names in ink (only one choice for each post) for all the posts of office bearers through a secret ballot.
- iv) For maintaining further secrecy, Members will indicate the code of a post (which will be pre decided by the Returning/Election officer) against the name of choice for that post instead of writing the full name of the post.
- v) Once all the Executive Members have indicated their choices, the Returning/Election officer will make a count and declare the names of office bearers with highest number of votes/choices in respect of all the posts of office bearers.
- vi) In the event of a tie for any post, the same exercise of obtaining the choice (through secret ballot) on a fresh sheet of list of EC members will be repeated in respect of that post(s) without disclosing the names involved in the tie.
- vii) In case the member getting highest no. of votes for an office bearer's post declines/disagrees to accept the post citing plausible reasons, the member who will have obtained the second highest no. of votes will be offered the post and this process will be repeated till such time a member accepts to hold the post.
- viii) On conclusion of above steps, any EC Member, if he/she so demands, will be given opportunity by the Returning/Election officer to verify the counting of each stage of the process. After members are satisfied of the correct counting of the choices given, the Returning/Election officer will announce the names of elected office bearers and will also notify the same under his hand and signature then and there.


(Nayneer Soni)
Administrator/Election Officer
KV-II, AOA

To
All the Members of KV –II, AOA