



Kendriya Vihar-II Apartment Owners' Association

Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.
(website: www.noidakv2.org ; E-mail: noidakv2@gmail.com ; Tel: 0120-2463700)

No.1/Minutes/AOA/KV-II/2017

Dated 04.10.2017

Draft minutes of the 1st Meeting of Board of Management of KV-II, AOA held on 30.09.2017 at 11.00 am

Secretary, AOA invited all the executive Members of KV-II, AOA to the 1st meeting of BoM on 30.09.2017 at 11.00 am to discuss the agenda items circulated separately. List of participants is attached. Shri Anil Uniyal, Member was granted leave of absence.

At the outset, Shri R.C. Upadhyay, President, AOA welcomed all the newly elected members to the very first meeting of the Board of Management and requested Secretary, AOA to take up the agenda items.

Discussions were held and the following decisions were taken by the BoM on various agenda items:

1. Security Matters/Issues

Most of the Members felt that the security service being provided by the present agency is not up to the mark. To assess the functioning of the agency and the guards provided in KV-II, Members urged that a meeting with the owner of the Security agency may be convened urgently to seek the following details as per agreement – i) list of guards supplied as per their work specifications ii) deployment chart and their verification details iii) details of support materials provided to security guards etc.

To further assess and implement measures to strengthen security in KV-II, some of the Members proposed that a committee comprising of 5+ members may be formed under Shri A.K. Raina, Vice-President & In-Charge Security Department.

Action: Shri A.K. Raina, VP & Incharge Security Deptt.

The proposal was approved by the BoM.

2. Extension of House Keeping & Horticulture Agency agreement

Since the present extended terms of i) House Keeping, and ii) Horticulture Agency (Jyoti Enterprises) are expiring on 30.9.2017, it was proposed to extend the agreement for further two months (till 30.11.2017)



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on the existing terms and conditions. As the renewal of contract is long due, members urged that the process for fresh tender may be initiated.

Proposal was approved by the BoM.

Action: Shri V.K. Rastogi, In-charge Horticulture & House Keeping Deptt.

3. Any other items with the permission of Chair

- (A) (i) Provision of benches at various spots in KV-II
- (ii) Installation of fixed dust bins at strategic locations in KV-II

It was proposed by Shri N.K. Kaushik and Shri Mahendra Singh to provide more benches and dust bins at strategic locations in KV-II as there was requests from many senior citizens for provision of additional benches. Also the present dust bins installed in different locations are in a dilapidated condition. To assess the requirement and expenditure involved in respect of above two items both the Members were requested to take urgent necessary action in this regard.

Proposal was approved by the BoM.

Action: Shri Mahendra Singh, In-charge Water and Civil works and Shri N.K. Kaushik

(B) Holding of interaction meeting with the residents

As the Members of new BOM took charge on 26.09.2017, it was proposed by the Members to call an interaction meeting with the residents on 08.10.2017 (Sunday) at 11:00 am.

The proposal was approved by the BoM.

(C) Discussion with residents on dog menace problem

It was also proposed by the Members to discuss this issue of dog menace during the interaction meeting. It was decided to discuss this issue at the end of the interaction meeting on 8.10.2017.

The BoM approved the proposal.

(D) Holding of Swachhata Diwas on 2nd October, 2017

President and some Members proposed that Swachhata Diwas Abhiyan may be organised in KV-II on 2nd October, 2017.

The BoM approved the proposal.



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(E) Finalization of Department In-charge and Members

Secretary, AOA put up a proposal for setting up of various departments with the composition of: -

- (i) **Security / Fire Fighting Deptt** – Sh. A. K. Raina, Vice-President - In-charge & Sh. Anil Uniyal - Member
- (ii) **Electricity / Lift & Generator Deptt.** – Sh. A. K. Bhatia, In-charge & Sh. S.K. Nair - Member.
- (iii) **Water & Civil Works Deptt.** – Sh. Mahendra Singh - In-charge & Sh. N.K. Kaushik - Member.
- (iv) **Accounts Deptt.** – Sh. Ravindra Pal - In-charge & Sh. N. K. Kaushik – Co In-charge.
- (v) **Horticulture & Housekeeping Deptt.** – Sh. V. K. Rastogi - In-charge & Sh. Anil Uniyal - Member.
- (vi) **Office Administration** – Sh. S. K. Nair - In-charge & Sh. V.K. Rastogi - Member.

BoM approved the above proposal.

Thereafter, meeting ended with vote of thanks to the chair.

(P.S. Bhandari)
Secretary

All BoM Members

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1st Meeting of Board of Management 2017-18 of KV-II, AOA held on 30.09.2017 at 11.00 am

List of participants

- | | | | |
|----|--------------------|---|------------------|
| 1. | Sh. R. C. Upadhyay | - | President |
| 2. | Sh. A.K. Raina | - | Vice-President |
| 3. | Sh. P. S. Bhandari | - | Secretary |
| 4. | Sh. Ravinder Pal | - | Treasurer |
| 5. | Sh. N. K. Kaushik | - | Asstt. Treasurer |
| 6. | Sh. A. K. Bhatia | - | Member |
| 7. | Sh. Mahendra Singh | - | Member |
| 8. | Sh. S. K. Nair | - | Member |
| 9. | Sh. V. K. Rastogi | - | Member |