



Kendriya Vihar-II Apartments Owners' Association
Community Center, Kendriya Vihar, Plot No.3, Sector-82, NOIDA-201304 (U.P.)

No.: NOIDA/KV2/Deptt/2012-13

Dated :16-05-2012

Sub: Constitution of Various department.

As per the decision taken in the **1st Meeting** of the Executive Committee held on 16.05.2012, the following departments are hereby constituted.

1. Security Department:

In-Charge : Shri S.C.Sachdeva C-112/6
Addl. In- Charge : Shri S.K.Srivastava C-19/VII

2. Electricity and Lift Department:

In-Charge : Shri K. K. Rao B-175/VI

3. Water/Plumbing and Fire-fighting Department:

In-Charge : Shri V.Srinivasan A-68/III
Addl. In- Charge : Shri V.Giridharan A-84/III

4. Housekeeping Department:

In-Charge : Ms. Preeti Verma C-168/VII
Addl. In- Charge : Ms. Renuka Rajgopal B-156/VI

5. Horticulture Department:

In-Charge : Shri B. K. Mishra C-37/VII

6. Estate Department (CC, Shop & Civil Maintenance):

In-Charge : Shri S.K.Mandal B-171/I
Addl. In- Charge : Shri V.Srinivasan A-68/III

7. Accounts Department:

In-Charge : Shri Nagendra Singh B-102/I
Addl. In- Charge : Ms. Krishna Tyagi C-253/VII

8. Office Administration Department:

In-Charge : Shri V.Giridharan A-84/III
Addl. In- Charge : Shri Devesh Kumar B-61/V

9. Office Automation, Website & Digitization Department:

In-Charge : Shri Devesh Kumar B-61/V

10. Cultural and Sports Department:

In-Charge : Ms. Preeti Verma C-168/VII

11. Purchase Committee:

In-Charge : Shri S.C.Sachdeva C-112/6
Member : Shri K.K.Pandey B-260/II
Member : Shri D.K.Mandal C-150/I

All the members as mentioned above are requested to kindly take over the charge with immediate effect, so that no hardship is faced by the residents of the KV II.

(D.P.SINGH)
Secretary

Copy to:

1. The President for kind information.
2. All Concerned.