



Kendriya Vihar-II Apartment Owners' Association

Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.
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Minutes of the 28th Meeting of BOM, KV-II held on 13.07.2020

The following were present:

Shri Om Prakash Parmar, President

1. Shri B M Sharma,
2. Shri Kashi Nath Ram
3. Shri Nagendra Singh
4. Shri Gurmit Singh
5. Shri Ravinder Pal Singh
6. Shri Amrit Kumar

In Chair

- Vice President
Secretary
Treasurer
Member
Member
Member

At the outset, the President, BOM welcomed the Office Bearers and Members of BOM, KV-II for attending the 28th BOM meeting on 13.07.2020. The Secretary, BOM briefed the President, BOM and initiated the meeting as per Agenda Items with the permission of the Chair. The decisions taken in the meeting are stated hereunder:

Sl. No.	Agenda Items	Decision taken
1	Confirmation of minutes of 27 th BOM meeting	The BOM has confirmed minutes of 27 th meeting held on 04.07.2020
2	Extension of terms of contract for a period of one year with effect from 01.07.2020 in respect of Shri Rajesh Jain, Chartered Accountant engaged for carrying out Audit and Account and other work in respect of Apartment Owners' Association, KV-II,	The BOM has decided to grant an extension of terms of contract for a period of one year with effect from 01.07.2020 with an amount of Rs 1 Lakh or negotiable up to 10% increase + GST as applicable in existing the amount of Rs. 95,000/- per annum and also Rs 4000 + GST per month fixed for attending GST related work in respect of Shri Rajesh Jain, Chartered Accountant engaged for carrying out the work pertaining to Audit and Account for a period 01.07.2020 to 30.06.2021 in respect of Apartment Owners' Association, KV-II. Further as decided by the BOM, following work will also be undertaken by the Chartered Accountant under the terms and conditions in the previous contract:

		<ol style="list-style-type: none"> 1. Filling ITRs as per income Tax Department norms. 2. Filling of TDS Challan online ITRs and GST Challan online and as per norms of Government of India. 3. Reconciliation of Receipt & Payment Accounts with bank. 4. Preparation of monthly income & Expenditure accounts for display on notice board. 5. External Audit report of all vouchers & payments year wise. 6. Ledger wise entry in Tally for each subscriber & service provider. 7. Deputation of suitable staff out any problem in Tally every month. 8. Receipt & Payment Account for presentation in AGBM. 9. Income & Expenditure Account for presentation in AGBM. 10. Balance Sheet of financial year for presentation in AGBM. 11. Auditor Statutory report for presentation in AGBM. 12. Resolution of all the pending issues pertaining to ITRs, TDS, Service Tax, GST etc. 13. Timely submission of replies to all notices pertaining to pervious and present assessment years issued from Income Tax Department, GST deptt etc. 14. Any other work/issue as decided by the BOM, relating to accounts and audit not mentioned above.
3.	<p>Offer of letter to be issued to Shri Amit Mandal Son of Shri Subodh Kumar Mandal, B-171, Pocket -1, Kendriya Vihar-II, Sector-82, NOIDA for acceptance of Shop No.2 in CC-2, KV-II</p>	<p>The BOM has decided to issue offer letter mentioning therein the terms and conditions to Shri Amit Mandal Son of Shri Subodh Kumar Mandal, B-171, Pocket-1, Kendriya Vihar-II, Sector-82, NOIDA for acceptance of Shop No.2 in CC-2, KV-II, being a highest bidder of Rs. 17,100+ GST per month as applicable during auction of shop held on 05.07.2020 though a Tender Opening Committee appointed by the BOM, within seven days on receipt of this letter along with an interest free security deposit equivalent to three months' rent, failing with which the allotment stands automatically cancelled, unless otherwise</p>

		specifically extended by AOA, KV-II. The EMD deposited along with the application form shall be adjusted against security deposit and you will pay the balance amount.
4.	Procurement of 13 Batteries for CCTV Cameras UPS and UPS in office.	The BOM has accorded its approval for procurement of 13 Batteries for CCTV Cameras UPS and UPS in office at the rate of Rs.1200/- approx for each approx. Whereas payment will be made as per actual cost.
5.	Proposal for purchase of 4 Hard Disks for DVR of CCTV Cameras	The BOM has accorded its approval for procurement of for 4 Hard Disks for DVR of CCTV Cameras at the rate of Rs 3500/- approx for each. Whereas payment will be made as per actual cost.
7.	Proposal for purchase of diesel / electric operated one wood cutting machine/ shaw	The BOM has approved in principle the proposal for purchase of diesel / electric operated one wood cutting machine/ shaw of an amount of Rs. 30000/- approx plus GST as applicable through Purchase committee for use of cutting of woods falling as waste on the road in the KV-II due to cyclone or heavy rain.
7	Approval of an amount of Rs. 26,600/- in respect of fabrication of Temp. Shed mounted on the front wall of AOA Office.	The BOM has accorded its ex-post facto approval of an amount of Rs. 26,600/- including GST for payment to fabricator in respect of fabrication of Temp. Shed mounted on the front wall of AOA Office to protect the residents from the sun rays / rainy water who are coming to remit their dues in AOA office and other related works.
8.	Approval of an amount of Rs. 13,994/- in respect of repair of Gate No.1 and Jhula in KV-II	The BOM has accorded its ex-post facto approval of an amount of Rs. 13,994/- including GST for payment to fabricator in respect of of repair of Gate No.1 and Jhulas in children park of KV-II
9.	Approval of an amount of Rs. 22,850/- for purchase of 50 bags	The BOM has accorded its ex-post facto approval of an amount of Rs. 22,850/- including GST for purchase of 50 bags Cement for molding of RCC

	Cement	covers to be placed on the drains in KV-II.
10.	Approval of an amount of Rs.11,210/- for purchase of 5 moveable Plastic Dust Bins Cement	The BOM has accorded its ex-post facto approval of an amount of Rs.11,210/-including GST for purchase of 5 moveable Plastic Dust Bins for use in the Corona affected blocks in KV-II.
11.	Approval for engaging two Electricians in AOA, KV-II	The BOM has accorded its ex-post facto approval for engaging two Electricians in AOA, KV-II at the rate of Rs. 300/- per day basis temporarily for three months from 11.07.2020 in place of two electricians already left the AOA by tendering their resignation as the work of electrical maintenance got disrupted in absence of them. However, if their performance is found satisfactory, they will be considered for regular/ permanent basis.

2. The Secretary, BOM concluded the meeting with the vote of thanks to the Chair.