



No.KV-II/Misc/2019-20

Dated: 09.12.2019

Subject: Minutes of the 10th BOM meeting held at 06.12.2019

Please find enclosed a copy of Minutes of the 10th BOM meeting held at 06.12.2019 for perusal and taking necessary action.


(Kashi Nath Ram)
Secretary, BOM

Encl: As above

Distribution:

- 1 Shri Om Prakash Parmar President
- 2 Shri Brij Mohan Sharma Vice- President
- 3 Shri Kashi Nath Ram Secretary
- 4 Shri Nagendra Singh Treasurer
- 5 Shri Amrit Kumar Member
- 6 Shri Mahendra Singh Member
- 7 Shri Gurmit Singh Member
- 8 Smt. Raj Rani Member
- 9 Shri Sunil Kumar Member
- 10 Shri Ravindra Pal Singh Member

Copy to Notice Board and Website of KV-II



Minutes of the 10th Meeting of BOM, KV-II held on 06.12.2019

The following were present:

Shri Om Prakash Parmar, President	In Chair
1. Shri Brij Mohan Sharma	Vice President
2. Shri Kashi Nath Ram	Secretary
3. Shri Nagendra Singh	Treasurer
4. Shri Gurmit Singh	Member
5. Shri Ravinder Pal Singh	Member

At the outset, the President, BOM welcomed the Office Bearers and Members of BOM, KV-II present in the 10th BOM meeting held on 06.12.2019 and expressed his sincere gratitude to all of them and requested for healthy discussion on the issues. The Secretary briefed the President, BOM and initiated the meeting to discuss the issues as per Agenda Items circulated vide Notice dated 04.12.2019. The decisions taken in meeting are stated hereunder:

SI No.	Agenda Items	Decision Taken
1.	Confirmation of 7 th , 8 th & 9 th minutes of BOM meeting held on 20.10.2019, 03.11.2019 & 17.11.2019 respectively.	1. The BOM confirmed all the three previous minutes of the BOM meetings. 2. However, while finalizing agenda items for discussion in the BOM meeting, respective BOM members may be consulted over phone for obtaining agenda items if any, even by the office staff of AOA. 3. Further, the agenda items will be finalized and approved by the President, BOM. 4. Also action taken on the decisions taken in the earlier BOM meeting may be informed by the concerned BOM member / In-charge of the Department in the next BOM meeting.
2.	Approval for White-Wash labour charges for the Block No 01 to 04 for an amount of Rs. 30,000/-.	The BOM approved an amount of Rs. 30,000/- towards labour charges and Rs 44,742/- towards procurement of White Wash and Painting material (not yet fully utilized) in respect of four identified blocks as decided in the earlier BOM meeting
3.	Ex-post facto approval of Power Factor AMC.	The BOM accorded its Ex-post approval for an amount of Rs. 2500/- per month in favour of M/s DAV KARAM, Delhi, under the terms & conditions for AMC for a period of one year w.e.f. 01.11.2019 to 31.10.2020 to maintain power factor for three sub-stations in the campus of KV-II in order to minimize the consumption of the electricity. However, expenditure on



		account of purchase of any spare parts / auxiliaries of these three sub-stations will be borne by AOA. The representative of the firm will visit the sub-stations twice in a month and also as when required. He will maintain the record of reading thereof. In case, the power factor doesn't come within the required range / rate, the payment thereof will not be made to the firm for the respective month.
4.	Ex-post facto approval for awarding work order for AMC for CCTV.	The BOM accorded its Ex-post facto approval for awarded work-order for AMC for CCTV of KV-II campus as per terms & conditions in favour of M/s VN CCTV SYSTEMS TECHNOLOGIES, Noida, amounting Rs. 140000/- per annum plus taxes w.e.f. 02.12.2019 to 01.12.2020 for maintenance of 165 No. of cameras along with its auxiliaries as per scope of work and services mentioned in the tender document. Further BOM also accorded its an Ex-post facto approval for an amount of Rs. 15,000/- already spent on account of its primary maintenance.
5.	Approval for awarding the Horticulture work.	The BOM approved the contract with M/s Shriji Infratel Pvt. Ltd., Delhi, for a period of one year w.e.f. 01.01.2020 amounting Rs. 1,20,000 + GST, under the terms & conditions as decided. An amount of RS 8500/- will also be borne by AOA on account of purchase of Horticulture material on requirement basis.
6.	Extension for term period of security agency for one month i.e. 01.12.2019 to 31.12.2019.	The BOM has accorded its approval for an extension of term of contract for a period of one month w.e.f. 01.12.2019 to 31.12.2019 in favour of M/s Rakshak, Delhi (Security Agency) under the existing amount and terms & conditions.
7.	Approval of 5% increase in maintenance charges from 1 st April 2020 as decided by in GBM last held.	The BOM approved the 5% increase in the maintenance charges to be paid by the resident members of KV-II w.e.f. 01.04.2020, as decided in GBM last held on 23.09.2018.
8.	Approval for purchase of three PCs and one printer for official use in AOA office.	The BOM approved the proposal for purchase of three PCs and one printer along with office furniture for official use in AOA office.



9.	Approval of awarding the Housekeeping work.	The BOM approved the extension of contract M/s Gravity Facility Management Solutions Pvt. Ltd. Uttarakhand w.e.f. 01.01.2020 to 31.12.2020 with 10% increase. Thus total amount comes to Rs. 2,08,350 + 10% increase + GST. Also Rs 8500/- is approved for purchase of material by AOA. The existing terms & conditions and rate will remain unchanged during the period.
10.	Any other agenda with the permission of the Chair.	<ol style="list-style-type: none">1. The BOM accorded its Ex-post facto approval for an amount of Rs. 25,770/- already spent on purchase of items as token of honor already given to 26 employees of AOA on the eve of Deepawali festival celebrated in the month October, 2019.2. The BOM approved the proposal to regularize the services of Shri Tharo Sarkar w.e.f. 01.12.2019 on the basis of satisfactory services rendered by him.3. The BOM approved the proposal to provide three exhaust fans for washroom of CGHS Dispensary.

2. The Secretary, BOM concluded the meeting with the vote of thanks to the chair.