

(Cost of Application Form: Rs. 500/-)

Form No: .....

**APPLICATION FORM**

**For Auction of Shop No-1 & 2 at Community Centre-II of Kendriya Vihar-II, Sector-82, Noida**

1. Shop No:1& 2 of CC-II for Selling other items

Shop No and Purpose: .....

2. Name of the Applicant .....

(Self or Dependent as the case may be)

3. Registration No. given by CGEWHO.....

4. Name of Allottee of Flat No. ....

(In case of Dependent)

5. Permanent Address of Applicant with phone No. (s) .....

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6. Present Address with phone No. (s) .....

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7. Present office Address and phone No. (s) .....

.....

8. Whether presently residing in Kendriya Vihar-II, Sector-82, Noida in Allottee's Flat ..... (Yes/ No)

9. E.M.D. Detail

Amount: Rs .....

Draft No. ....

Date: .....

I have read and understood the terms & conditions of the auction and I will abide by the same. In addition I will also abide by other rules & regulations of the agreement in the event of the shop being allotted to me.

Date: - .....

Signature of the Applicant

Place: .....

Name: .....

Document required:

- i) Copy of possession Letter given by CGEWHO/Registration of flat.
- ii) Demand Draft for Rs.60,000/.(Sixty Thousand Only)

## DETAILS OF SHOP, TERMS & CONDITIONS AND PROCEDURE FOR AUCTION

SHOP NO & AREA	PURPOSE: TO SELL
Shop No- 1 Community Centre-II	Other Items

### TERMS & CONDITIONS:

#### 1. ELIGIBILITY CRITERIA

- i) Allottee or his/her dependent wife/husband and Adult dependent ward who is having no other sources of income / earning, on the date of submitting the application, with a sound mind and capable to enter into the Legal/ Commercial agreement.
  - ii) Dependency certificate to be submitted by the Member along with the application.
  - iii) Regular in paying the Monthly Subscription charges (i.e. Rent, Maintenance & DG Back up charges)/ should not be defaulter.
  - iv) Not running any Commercial activity in their apartment.
  - v) Has not made any addition / alteration / encroachment etc. which alters the outer facets of the flat/ building may submit their application in the AOA, KV-II, office by 28.08.2025 till 05:30PM in the prescribed format to participate in the auction along with an Earnest Money Deposit (EMD) of **Rs.60,000/-** (Rupees Sixty Thousand only) through a Demand Draft/ Pay order drawn, in favour of "**KV-II, AOA, A/c No. 37255619357**" payable at "**Noida**". Retired Persons shall be given preference in Licensing /Allotting the shop.
2. The auction will be held on 31.08.2025 (SUNDAY) at 11:00AM, at the Community Centre-I (CC-I), AOA, KV-II. Minimum reserved Rent of **Rs.18,500/- +18% GST per month** for Shop No. 1 & 2 at Community Centre-II (CC-II) has been fixed and bidder have to quote over and above the minimum reserved rent amount only. The lease of shop shall be given to the highest quoted bidder, keeping in view the fulfilment of other terms & conditions by applicant. The amount quoted once shall not be allowed to be rolled back for whatsoever reasons may be, and bidders will have to pay the agreed amount to AOA, KV-II.
  3. Successful bidder shall be allowed to utilize the said shops for a period of **Three years**. After completion of three years the contract will be reviewed annually and on mutual agreement between AOA and party the contract may be extended for 2 more years with 5% increase in rent annually.
  4. The AOA, KV-II shall issue an offer of allotment to the successful bidder and he/she shall have to convey the acceptance of the offer along with **an interest free security deposit equivalent to six months' rent** within seven days from the date of issue of offer of allotment, failing which the allotment stands automatically cancelled, unless otherwise specifically extended by the AOA, KV-II. The EMD deposited along with the application form shall be adjusted against the security deposit for the successful bidder and he/she shall pay the balance

amount. In case the successful bidder does not accept the offer, the EMD shall be forfeited and the 2<sup>nd</sup> higher bidder shall be given the offer. In case the 2<sup>nd</sup> higher bidder also does not accept the offer of allotment his/her EMD shall also be forfeited and the 3<sup>rd</sup> highest bidder shall be given the offer. This process will be continued until all the bidders are exhausted. However, it may be noted that non-acceptance of offer will entail forfeiture of EMD. An agreement governing various conditions of the lease will have to be signed by the successful bidder with the KV-II, AOA within a week of accepting the offer and take possession of the shop thereafter, failing which the allotment gets cancelled and EMD shall be forfeited. The EMD of the unsuccessful bidder shall be returned with-in the fifteen working days after completion of allotment process of shop.

5. In case of his/her dependent family member being a successful bidder, the allottee will have to submit an undertaking on a non-Judicial stamp paper of Rs. 10/- ( Rupees Ten only) duly attested by Notary Public or a first class magistrate that he/she will take the responsibility on behalf of the dependent family member for all the terms and conditions of the lease agreement to be entered with the AOA and that in case of violation of any terms & conditions by the dependent family member, the AOA will be free to cancel the allotment of the said shop.
6. The successful bidder shall be responsible for paying in addition to the agreed monthly rent, electricity charges, DG backup charges as may be fixed by AOA and Maintenance charges of Rs. 500/- per month payable to the AOA (applicable from the date of signing the agreement) by seventh of every month in advance and take proper receipt. In case the payment is made beyond the prescribed day, he/she shall be liable to pay an additional amount of Rs. 50/- (Rupees fifty only) per day till the end of month. If he/she does not pay the agreed rent or any other charges by the end of two months, the allotment shall be cancelled and the security deposit shall be forfeited.
7. **The shop shall not be transferred or sub-leased in part or in full to any third party whosoever he/she may be.**
8. The successful bidder shall adhere to all statutory rules and regulations governing running of shop and shall make his/her own arrangement for obtaining license from the concerned authorities wherever applicable/required.
9. (a) No additions or alterations of permanent nature shall be allowed in the existing structure rented out and the surrounding place in front of the shop and in no way should be encroached upon, otherwise the allotment is liable to be cancelled.  
  
(b) Allottee will not be allowed to sub let the shop in any circumstances.
10. (a) The licensee of the shop shall not indulge themselves in such activities, which are objectionable to the AOA and shall maintain peace and harmony in the complex.  
  
(b) Allottee will not be allowed to sale any objectionable items / products such as tobacco, bear, liquor, cigrate pan bidi masala.
11. The allottee Shop Keeper shall ensure quality and reasonable price of the product sold.

12. The daily timing of the shop shall be 07:00 AM in the morning to 10:00 PM in the night with 2 hours break. The applicant shall run the shop himself/ herself and shall be generally available in the shop.
13. The allottee of the shop shall be free to vacate the shop any time, with an advance written notice of two months to the AOA.
14. The intending bidder should sign each page of the application including terms and conditions as a token of acceptance of the terms and conditions of the bid as laid down by the AOA.
15. Applications and documents attached therewith will be evaluated first and only qualified bidders as found by AOA shall be allowed to take part in the bidding.
16. Fifty percent of the EMD shall be forfeited in case a qualified applicant fails to take part in the bid.
17. In case of disputes arising in any of the terms and conditions the decision of the AOA shall be final and binding.
18. The KV-II, AOA reserves the right to terminate the contractual agreement if the Allottee is found to violate the undertaking given to AOA regarding making additions/alterations in shop.
19. The KV-II, AOA reserve the right to terminate the contract agreement anytime, if found that the terms and conditions are not being adhered to.
20. The KV-II, AOA reserve the right to cancel process of auction at any time or at any stage without assigning any reasons, what so ever.
21. In case an Office-Bearer of the Board whose dependent Family member intend to participate in the Bid Auction of the shop, he/she shall have to resign as Board Member as per decision taken in GBM meeting held on 30.11.2008.
22. An allottee or his/her dependent wife/husband shall not be eligible to take part in the election for becoming a member of Board of Management of AOA, KV-II during the contractual period of shop.
23. The above-mentioned Terms and Conditions shall be an integral part of the licensee Agreement to be signed between the Bidder and the AOA later on.

  
(Ramesh Sharma) 18/9/25  
Secretary, KV-II AOA,