



**Kendriya Vihar-II Apartment Owners' Association**  
Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.  
(website: E-mail: [noidakv2@gmail.com](mailto:noidakv2@gmail.com) ; Tel: 0120-4610192)  
GSTN 09AAAK5568N1Z0

AOA KV-II/Minutes/2025-26/ 608

Dated: 07.09.2025

**Minutes of the 3<sup>rd</sup> Meeting of BOM, KV-II held on 06.09.2025**

Following Members were present in the Meeting held today.

1. Shri Mohan Lal Sharma	<b>President</b>	In Chair
2. Smt. Krishna Tyagi,		Vice President
3. Shri Ramesh Sharma		Secretary
4. Shri Dinesh kumar		Treasurer
5. Chri C.B. Patel		Assistant Secretary
6. Shri P.C. Maharana		Assistant Treasurer
7. Shri T.C. Kain		Member
8. Shri Avinash Dhyani		Member

President welcomed all members to the 3<sup>rd</sup> meeting of BOM, KV-II held on 06.09.2025 and requested Secretary to initiate the discussion on agenda points circulated earlier. Meeting started with approving the minutes of 2<sup>nd</sup> BOM meeting held on 28.08.2025.

**Agenda Item No. 1 – Water pumping motor for pumping out water from Pits of Lifts.**

In charge Water, Electricity and Lifts informed that they have only one water pumping out motor to pump out the water from pits of lifts which is unserviceable and beyond economical repairs and requested for procurement of a new water pumping motor. The BOM discussed the matter in detail and unanimously approved to purchase water pumping motor for pumping out the water accumulation in pits of Lifts as replacement to old motor through proper purchase procedure.

**Action: In-charge Electrical and Lifts.**

**Agenda Item No.2 – Appointment of consultancy services for Accounting work etc. —Reg.**

The term of ISRRC consultancy Services for accounting work, TDS and GST Return, EPF and ESI etc work was up to 30<sup>th</sup> June 2025. The BOM discussed the matter in detail in 1<sup>st</sup> Meeting held on 10.08.2025 and unanimously decided to go for limited tenders for Accounting Services. Four quotations are received out of which ISRRC consultancy Services has quoted lowest and is **L1**. The BOM considered and unanimously accepted the committee report to award the accounting work to L1.

**Action: Treasurer.**

**Agenda Item No. 3: Formation of Purchase Committee.**

The BOM unanimously approved the names of following three Non-BOM members along with Vice President as Chairman, Treasurer as Co-Chairman, and Department in-Charge of the concerned Department as per P-CAB 6(vii).

1. Surinder Kumar
2. J.R. Meena
3. Vijay Pal Singh

**Action: President/Secretary.**

**Agenda Item No. 4: Appointment of two Office staff.**

It was informed that three office staff have resigned in April, August and September 2025. The BOM discussed the matter and approved the appointment of two suitable office staff with computer knowledge as soon as possible.

*R. Sharma 29/9/25*





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**Action: President/Secretary.**

**Agenda Item No. 5: Auction of Shop—Reg.**

The In-charge Estate informed that only three quotations are received till 06.09.2025 for the auction of three shops for which 1<sup>st</sup> notice was issued on 18.08.2025 and 2<sup>nd</sup> on 01.09.2025. The BOM discussed the matter in detail and unanimously decided to extend the auction further till 13.09.2025.

**Action: In-Charge Estate.**

**Agenda Item No. 6: Expenditure to hold 12<sup>th</sup> AGBM—Reg.**

The BOM is in the process of holding 12<sup>th</sup> AGBM shortly. The BOM discussed the expenses which may be incurred in holding of AGBM and unanimously decided to approve Rs. 1, 80,000/- (One Lakh Eighty Thousand only) as approximate expenditure for this purpose.

**Action: Secretary.**

**Agenda Item No.7: Charge of Horticulture Department—Reg.**

In 1<sup>st</sup> BOM meeting as per agenda item 3, the in-charge of Horticulture was requested to start the Tendering process on priority as the Horticulture service provider stopped providing manpower from 1<sup>st</sup> May 2025 without any intimation/ notice and not even answering the phone calls and email/mailed letters. The society served him notice vide Ref. No. KV-II/AOA/ Horti /39/2025-26/499 dated 18.05.2025 for termination of contract w.e.f. 20<sup>th</sup> June 2025. He has not responded till date. The in-charge and co-in-charge were requested by the BOM in its 2<sup>nd</sup> meeting held on 28.08.2025 to prioritize the tendering process. Till date the progress is very slow.

The BOM discussed the matter in detail and knowing the fact that Mr Dilbagh Singh Nijhar being new member not much conversant with procedure and also having less time to devote for society work due to his re-employment, requested president to take the Charge of Horticulture temporarily. The president has accepted the proposal. Mr Dilbagh Singh Nijhar and Mr P.C. Maharana will assist the President as Co-In-charge. Shri Krishna Murrari will look after the Housekeeping Services as Co-in-Charge.

**Action: President/Secretary.**

The meeting ended with vote of thanks to the Chair.

(Ramesh Sharma)  
Secretary

