



Kendriya Vihar-II Apartment Owners' Association
Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.
(website: E-mail: noidakv2@gmail.com ; Tel: 0120-4610192)
GSTN 09AAAK5568N1Z0

AOA KV-II/Minutes/2025-26/600

Dated: 30.08.2025

Minutes of the 2nd Meeting of BOM, KV-II held on 28.08.2025

Following Members were present in the Meeting held today.

1. Shri Mohan Lal Sharma	President	In Chair
2. Smt. Krishna Tyagi,		Vice President
3. Shri Ramesh Sharma		Secretary
4. Shri Dinesh kumar		Treasurer
5. Shri Krishna Marrari		Member
6. Shri Chinu Bhai Patel		Member
7. Shri P.C. Maharana		Member
8. Shri T.C. Kain		Member
9. Shri Avinash Dhyani		Member
10. Shri Dilbagh Singh Nijhar		Member

President welcomed all members to the 2nd meeting of BOM, KV-II held on 28.08.2025 and requested Secretary to initiate the discussion on agenda points circulated earlier. Meeting started with approving the minutes of 1st BOM meeting held on 10.08.2025.

Agenda Item No. 1 – Purchase of Iron Scaffolding unit for plumbing/Civil staff.

In charge Water, Plumbing and Estate informed regarding risk involved on working with wooden scaffolding. The plumbers and civil workers generally avoid working on risky wooden scaffolding. The BOM discussed the matter in detail and unanimously approved to purchase one set of iron scaffolding of 16 meters height through proper purchase procedure.

Action: In-charge water plumbing and fire.

Agenda Item No.2 – Procurement of Plumbing items for next 3 months.

It has been noticed that due to old pipe lines and related materials, the water supply lines are frequently breaking. The In- Charge water plumbing requested to maintain the stock of these items for next three months. BoM discussed in details and unanimously approved the proposal.

Action: In-charge water plumbing and fire.

Agenda Item No. 3: Procurement of Plumbing kit for plumbing staff.

The In-Charge water plumbing put up requirement for one new plumbing kit as presently 4 plumbing kits are in use out of which 3 are very old and are partially useful. BoM discussed in details and unanimously approved the procurement of one new plumbing kit.

Action: In-charge water plumbing and fire.

Agenda Item No. 4: Disposal of old plumbing items.

It is informed by the in charge water plumbing that old unused items of plumbing and discarded fire cylinders are to be disposed off as they are lying unused and occupying the common area space. The BOM discussed the matter and approved the disposal of these items by adopting proper condemnation procedure.

Action: In-charge water plumbing and fire.

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Agenda Item No. 5: Progress in Horticulture Tendering process—Reg.

In 1st BOM meeting as per agenda item 3, the in-charge of Horticulture was requested to start the Tendering process on priority as the Horticulture service provider stopped providing manpower from 1st May 2025 without any intimation/ notice and stopped responding to phone calls and email/mailed letters. The society served him notice vide Ref. No. KV-II/AOA/ Horti /39/2025-26/499 dated 18.05.2025 for termination of contract w.e.f. 20th June 2025. He has not responded till date.

The BOM took the matter seriously as there is no progress in Tendering process of Horticulture. The in-charge and co-in-charge are once again requested by the BOM to prioritize the tendering process.

Action: In-charge Horticulture.

Agenda Item No. 6: Charge of Sports and Culture Department—Reg.

The in-charge Sports and Culture informed that he has been engaged for 3 years by the Department from which he retired and he has also been assigned the horticulture department as co-in-charge. He requested for other BOM member to take charge of Sports and Culture department, however he will continue to look after the department as co-in-charge.

The BOM discussed the matter in detail and decided unanimously to request the President to hold the charge of Sports and Culture Department till further orders which has been accepted by the President.

Action: President.

Agenda Item No.7: Procurement of 25 Nos. of Dustbins of 100 Litres Capacity-Reg.

The in-charge Housekeeping informed that there is an urgent requirement of Dustbins as old Dustbins are mostly broken and hence, unusable.

The BOM discussed the matter and approved the procurement for 25 nos. of Plastic Dustbins of appropriate size after proper market survey by adopting proper purchase procedure of procurement.

Agenda Item No. 8: Charge of Sports and Culture Department—Reg. **Action: In-charge Housekeeping.**

Agenda Item No.8: Increase of Manpower in Housekeeping-Reg.

The in charge Housekeeping informed that the Housekeeping Manpower strength of 25 may be increased to 30 as the In-charge Lifts and In-charge Estate needs 2 persons each on daily basis for cleaning of Lifts and GTs respectively. The BOM discussed the matter and approved to increase the strength of housekeeping manpower as requested.

Action: In-charge Housekeeping

Agenda Item No. 9: Procurement of One Grass Cutting Machine for Horticulture—Reg.

The In-charge Horticulture put up requirement for one heavy duty Grass Cutting Machine as presently available grass cutting machine is unserviceable and needs heavy expenditure for repair. The BOM discussed the matter and unanimously approved the procurement of one Heavy Duty Grass Cutting Machine after proper market survey by adopting proper purchase procedure of procurement.

Action: In-charge Horticulture.

The meeting ended with vote of thanks to the Chair.

(Ramesh Sharma)
Secretary