



**Kendriya Vihar-II Apartment Owners' Association**  
Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.  
(website: [www.noidakv2.org](http://www.noidakv2.org) ; E-mail: [noidakv2@gmail.com](mailto:noidakv2@gmail.com) ; Tel: 0120-4610192)  
GSTN 09AAAK5568N1Z0

AOA KV-II/Minutes/2025-26/ 577

Dated: 12.08.2025

**Minutes of the 1st Meeting of BOM, KV-II held on 10.08.2025**

Following Members were present in the Meeting held today.

1. Shri Mohan Lal Sharma	President	In Chair
2. Smt. Krishna Tyagi,		Vice President
3. Shri Ramesh Sharma		Secretary
4. Shri Dinesh kumar		Treasurer
5. Shri Krishna Marrari		Member
6. Shri Chinu Bhai Patel		Member
7. Shri P.C. Maharana		Member
8. Shri T.C. Kain		Member
9. Shri Avinash Dhyani		Member
10. Shri Dilbagh Singh Nijhar		Member

Welcoming to the 1<sup>st</sup> meeting of BOM, KV-II held on 10.08.2025, President expressed his gratitude to all the BOM members and urged them to collectively work for the betterment of the society with healthy discussion and deliberation on the issues.

After this, the Secretary initiated the discussions on the Agenda points circulated earlier.

**Agenda Item No. 1 - Allocation of Departments among the Members of BOM.**

After detailed deliberation, the work of the Departments was allocated to the Members mentioned against each with unanimous decision.

Sl. No.	Name	Position	Work/Departments allocated
1	Shri ML Sharma	President	Overall supervision and monitoring of all the Departments, Legal and Co-ordination with authorities.
2	Smt. Krishna Tyagi	Vice- President	In-charge Security, CCTV and Office Admin related to security. Co-in-charge Water Plumbing and Fire-Fighting Management.
3	Shri Ramesh Sharma	Secretary	Office supervision Co-In-charge Estate Maintenance.
4	Shri Dinesh Kumar	Treasurer	In-charge Finance and Accounts Department. Co-In-charge Electricity and Lifts.
5.	Shri Chinu Bhai Patel	Member	In-charge Electricity and Lifts Co- In-charge Sports & Culture.
6.	Shri P.C. Maharana	Member	In-charge Water Plumbing and Fire-Fighting Management

*R Sharma 12/8/25*



7	Shri T. C. Kain.	Member	In-charge Estate Maintenance Co-In-charge Security, CCTV and office Admin related to Security.
8	Shri Krishna murrari	Member	In-Charge Sports and Culture. Co-In-charge Horticulture.
9	Shri Avinash Dhyani	Member	In-charge House Keeping
10	Shri Dilbagh Singh nijhar	Member	In-charge Horticulture Co-In-charge House Keeping.

**Agenda Item No.2 – Authorized Signatory for Accounts.**

As per bye-laws 49(1), all the payments above Rs. 2500/- shall be made by cheque, signed by Secretary and one member of the board. The BOM unanimously decided to authorise treasurer as one BOM member of the board to sign cheques along with Secretary and in case of long leave/absence of treasurer, the other BOM member Shri P.C. Maharana will sign the cheque along with Secretary.

To assist Secretary and Treasurer, following two new posts of Assistant Treasurer and Assistant Secretary were approved by the BOM Members unanimously after detailed deliberation.

1. Shri C. B. Patel - Assistant Secretary
2. Shri P.C. Maharana - Assistant Treasurer

**Agenda Item No. 2: Auction of shops lying vacant & to be vacated in August 2025.**

The Shop no.-4 is lying vacant since 31.03.2025. The Shop no.-2 was vacated on 07.08.2025 & Shop no.-1 will be vacated in August 2025 at CC2 in KV-II. The BOM discussed the issue in detail and unanimously decided to start the process of auction of these shops to avoid any revenue loss and to keep infrastructure of the society well maintained.

**Action: In-charge Estate.**

**Agenda Item No. 3: Floating of Tenders for Security, Horticulture and House Keeping Services.**

It is informed that Security Services contract is ending in September 2025, horticulture service provider stopped providing manpower from 1<sup>st</sup> May 2025 without any intimation/ notice and stopped responding to phone calls or email/mailed letters. The society served him notice vide Ref. No. KV-II/AOA/ Horti /39/2025-26/499 dated 18.05.2025 for termination of contract w.e.f. 20<sup>th</sup> June 2025. He has not responded till date. The house keeping services agreement is ending in August 2025.

*R. Sharma 4/2/25*





The BOM unanimously decided to float open tenders for all three departments, to give one month extension to housekeeping contractor and to forfeit the security deposit of horticulture contractor as the contractor has violated the terms and conditions of the contract/ agreement.

**Action: In-charge Security/Horticulture/House Keeping.**

**Agenda Item No. 4: CCTV Manpower Contract—Reg.**

It is informed that the CCTV manpower contract ended in April 2025. The BOM Unanimously decided to extend the contract till new arrangement is made.

**Agenda Item No. 5: Reviving of Fire Fighting System—Reg.**

The In-Charge informed that he sent 1316 Cylinders for refilling out of which 577 cylinders have been refilled and rest were found unserviceable. There is urgent need to purchase 800 ( Unserviceable and new requirement) fire fighting cylinders (dully filled) at an approximate cost of Rs. 10 Lakhs, to take care of any eventuality of fire incidents. BoM unanimously approved the purchase of 800 Cylinders at an approx. cost of Rs. 10 Lakhs from the Original Equipment manufacturer (OEM). Old and damaged fire extinguishers to be sold as scrap on recommendation of Advisory committee.

The BOM also decided unanimously to go for open tender for remaining 23 blocks with height more than 15 meters to have same fire safety system as already done in one block (94) as pilot project.

**Action: In-charge Plumbing, water and Fire fighting system.**

**Agenda Item No.6: Renewal of Lease Agreement of Mother Dairy-Safal outlet at Shop No.-3, CC2:**

Renewal of lease agreement of safal outlet at shop no.-3, CC2 KV-II is due w.e.f. 01.07.2025. The Mother dairy has requested not to increase the rent this year as safal outlet is serving the esteemed residents of the society for the last 16 years with rent increase every year.

The BOM discussed the request letter of Mother dairy in detail and unanimously decided to sign new Rent agreement with 5 per cent hike. BOM also decided unanimously to communicate the complaints against the existing vendor to the management of Safal with recommendation of change of vendor.

**Action: In-charge Estate.**

**Agenda Item No. 7: Appointment of consultancy services for Accounting work etc. —Reg.**

The term of ISRRC consultancy Services for accounting work, EPF and ESI etc work is up to 30<sup>th</sup> June 2025. The ISRRC consultancy services has requested for fresh agreement with increased fees. The BOM discussed the matter in detail and unanimously decided to go for limited tenders for Accounting Services and till new arrangement is made the same Accounting service provider will continue.

**Action: Treasurer.**

*Sharma 12/8/25*



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**Agenda Item No. 8: Extension of Appointment of Shri Prasant Dhal :**

Shri Prasant Dhal S/o Shri Rabindra Dhal is appointed for six months purely on temporary and contract basis w.e.f 30<sup>th</sup> December 2024. On completion of six months he was asked to continue till further decision of BOM. As his services are regularly being utilized by the concerned department, it was unanimously decided to grant another six months extension w.e.f. 30<sup>th</sup> June 2025 to Shri Prasant Dhal.

**Action- Secretary.**

**Agenda Item No. 9: 15<sup>Th</sup> August 2025 (Independence Day) celebrations:**

BOM discussed the agenda in detail and unanimously decided to give administrative approval of Rs. 70,000/- for the expenditure to be incurred on the occasion of Independence Day 2025 celebrations.

**Action- In-Charge Sports and culture.**

The meeting ended with vote of thanks to the Chair

(Ramesh Sharma)  
Secretary

