



Kendriya Vihar-II Apartment Owners' Association

Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.

(website: www.noidakv2.org ; E-mail: noidakv2@gmail.com ; Tel: 0120-4984693)

AOA KV-II/Minutes/2024-25

Dated: 28.02.2024

Minutes of the 1st Meeting of BOM, KV-II held on 28.02.2024

Following Members were present in the Meeting held today.

1. Smt. Krishna Tyagi, President	In Chair
2. Shri Mohan Lal Sharma	Vice President
3. Shri Ramesh Sharma	Secretary
4. Shri Chinu Bhai Patel	Treasurer
5. Shri Hiramani Dhyani	Member
6. Shri V. S. Chauhan	Member
7. Shri P.C. Maharana	Member
8. Shri T.C. Kain	Member
9. Shri Dinesh kumar (Gupta)	Member
10. Smt. Jagriti Panda (Joshi)	Member

Welcoming to the 1st meeting of BOM, KV-II held on 28.02.2024 President expressed her gratitude to all the BOM members and urged them to collectively work for the betterment of the society with healthy discussion and deliberation on the issues.

After this, the Secretary initiated the discussions on the Agenda points circulated earlier.

Agenda Item No. 1 - Allocation of work/ departments among the Members of BOM.

After detailed deliberation, the work of the Departments were allocated to the Members mentioned against each with unanimous decision.

Sl. No.	Name	Position	Work/Departments allocated
1	Smt. Krishna Tyagi	President	Overall supervision and monitoring of all the Departments, Legal and Co-ordination with authorities.
2	Shri ML Sharma	Vice- President	In-charge Security, CCTV and Office Admin related to security.
3	Shri Ramesh Sharma	Secretary	Office supervision Co-In-charge Electricity and Lifts.
4	Shri Chinu Bhai Patel	Treasurer	In-charge Finance and Accounts Department. Co-In-charge Sports & Culture.
5.	Shri Hiramani Dhyani	Member	In-charge Estate Maintenance Co-In-charge Horticulture
6.	Shri V. S. Chauhan	Member	In-charge Horticulture. Co-In-charge Water Plumbing and Fire-Fighting Management.



Kendriya Vihar-II Apartment Owners' Association

Community Centre-1, Kendriya Vihar-II, Plot No.3, Sector-82, Noida-201304, U.P.

(website: www.noidakv2.org ; E-mail: noidakv2@gmail.com ; Tel: 0120-4984693)

7	Shri P.C. Maharana	Member	In-charge Water Plumbing and Fire-Fighting Management Co-In-charge Estate Maintenance.
8	Shri T. C. Kain.	Member	In-charge House Keeping Co-In-charge Security
9	Shri Dinesh Kumar (Gupta)	Member	In-charge Electricity and Lifts Co- In-charge House Keeping
10	Smt Jagriti Panda (Joshi)	Member	In-Charge Sports and Culture. Co-In-Charge Office Administration.

Agenda Item No.2 – Authorized Signatory in place of Secretary.

The BOM after detailed deliberation unanimously authorized President as Authorized Signatory in absence of Secretary for long period as per "Procedure for Conduct of AOA Business"(P-CAB) Sl. No. 11(v).

To assist Secretary and Treasurer following two new posts of Assistant Treasurer and Assistant Secretary were approved by the BOM Members unanimously after detailed deliberation.

1. Shri Hiramani Dhyani - Assistant Secretary
- 2., Shri Dinesh Kumar (Gupta) - Assistant Treasurer

The meeting ended with a vote of thanks to the Chair


(Ramesh Sharma)
Secretary